

IARS, AUA and SOCCA Abstract Submission Guidelines

Thank you for submitting your abstract for presentation at the IARS, AUA and/or SOCCA Annual Meetings. Please read these guidelines in their *entirety*, then sign and date the form below to indicate you understand and will follow these guidelines. Please also be sure to add these deadlines to your calendar.

Abstract Submitter Deadlines

Log into the [Abstract Submission Site](#) and complete the following tasks:

- **Complete Abstract Submission:** Monday, January 14, 2019 – *deadline extended*
- **Review and update your profile:** Now
- **Review and Sign the Abstract Submission Guidelines:** Monday, January 14, 2019 – *deadline extended*
- **Complete CME disclosure form:** Now

Abstract Submission Site

The [Abstract Submission Site](#) is where you will access, edit, and complete all abstract materials. The online submission form requests the following information:

- **Affirmations:** You must answer all the affirmation statements prior to beginning your abstract submission.
- **Title:** Must clearly reflect the abstract content and include any animals used.
- **References:** List references in the order in which they appear in the abstract. Cite only the name of the publication, volume, page number, and year.
- **Author and Institution Listing:** Add the Presenting Author, co-Authors(s) and Institution(s). The Author and Institution listing will appear in the Meeting App and Program materials as submitted. Presenting Author may complete CME Disclosure Form by clicking on the link for the form once they are added to abstract.
- **Introduction:** Describe the purpose of the study.
- **Methods:** Provide clear statements in the following areas: Research design; research setting; number of patients enrolled in the study and how they were selected; a description of the intervention (if appropriate); and a listing of the outcome variables and how they were measured. Describe the statistical methods used for analysis.
Medically Challenging Cases submissions only: Please provide a review of the Case Report
- **Results:** Describe the subjects that were included and excluded from the study. List the frequencies of the most important outcome variables. If possible, present comparisons of the outcome variables between various subgroups within the study (e.g., treated vs. untreated, male vs. female).
Medically Challenging Cases submissions only: Please enter (Not Applicable – Medically Challenging Case Report)
- **Conclusions:** Summarize the conclusions supported by the data presented in the abstract and further implications of the study.
- **Category:**
 - **Stage of research:** Indicate your stage of research - clinical or preclinical study.

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- Meeting Selection: You may submit your abstract for presentation at the IARS, AUA and SOCCA Annual Meetings.

The AUA Annual Meeting focuses on academic anesthesiology and does not accept Medically Challenging Cases, while the SOCCA Annual Meeting focuses on critical care. The IARS Annual Meeting focuses on state-of-the-art, basic and clinical research data in all areas of clinical and basic science anesthesiology.

- Area of focus for research: Select the area of focus for your research - basic science research or clinical research
- Subspecialty Categories: The following categories are available. You must select one subspecialty anesthesia category with your submission.
 - Airway Management
 - Ambulatory Anesthesia
 - Anesthetic Pharmacology
 - Blood Management
 - Cardiovascular Anesthesiology
 - Critical Care
 - Economics, Education and Policy
 - Geriatric Anesthesia
 - Global Health
 - Liver
 - Medically Challenging Cases
 - Neuroscience in Anesthesiology and Perioperative Medicine
 - Obesity
 - Obstetric Anesthesiology
 - Pain Mechanisms
 - Pain Medicine
 - Patient Safety
 - Pediatric Anesthesiology
 - Perioperative Anesthesia
 - Regional Anesthesia
 - Respiration
 - Sleep Medicine
 - Technology, Computing and Simulation, Equipment Monitoring
 - Trauma
- Additional Information Questions: Answer questions related to your previous experience as a presenter, determine whether you would like to be considered for an award and indicate your career level.
- Images/Charts: Charts may be created or uploaded in this step of the submission process. There is a limit of five (5) images or charts per abstract. The Images / Charts are not included in the total character count. You may only upload files which are 200 MB or less and in one of the following file formats: jpg, gif, pdf, doc, or docx.

Submission Best Practices

- Originality and Scientific Merit: Were novel concepts or approaches used? Does the abstract challenge existing paradigms or develop new methodologies or technologies? Does the abstract address an important problem? Was scientific knowledge advanced?
- Quality of Research Design and Data Analysis: Is the study design clearly described? Are issues of reliability and validity of the measures addressed? Are the statistical analyses appropriate?

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- **Conclusions:** Are conclusions clearly stated? How well are the conclusions justified by the data?
- **Technical Writing:** Is the abstract clearly written and well-organized, or is the abstract difficult to follow and unfocused? Are there virtually no spelling, punctuation, or grammatically errors, or do the errors pose a distraction to the content provided in the abstract submission?

Rules

Submission Form

- All submissions must be completed by Monday, January 14, 2019. Revisions are not allowed after the deadline. The abstract will be listed in the Meeting App and Program as submitted.
- There are no restrictions on the number of submissions per submitter or presentations per presenter.
- The abstract text must be in English. The abstract body must be 700 - 3,000 characters.
- Brand Names are prohibited. Please use the generic name.
- Abstract reviews are blinded. Do not include the institution in the abstract body or title.
- Research presented at the IARS Annual Meeting should not be published in an indexed journal prior to the IARS Annual Meeting.

Human Subjects

Human subjects should not be identifiable. Do not disclose patients' names, initials, hospital numbers, dates of birth, or other protected health care information. Please review the **WMA Declaration of Helsinki - Ethical Principles for Medical Research Involving Human Subjects**:

<http://www.wma.net/policies-post/wma-declaration-of-helsinki-ethical-principles-for-medical-research-involving-human-subjects/>

Retain copies of the IRB approval and documentation of written informed consent from each study subject. Please review the **US Department of Health & Human Services Guidelines**:

<http://www.hhs.gov/hipaa/for-professionals/privacy/special-topics/de-identification/index.html#standard>

Animal Subjects

Research performed in vertebrate animals must explicitly state that the study was approved by the authors' IRB for animal research (e.g., the Institutional Animal Care and Use Committee). Please review the **US Public Health Service Policy on Humane Care and Use of Laboratory Animals**: <http://grants.nih.gov/grants/olaw/references/phspol.htm>

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Abstract Presenter Reimbursement Policy

Presenters at the IARS, AUA and SOCCA 2019 Annual Meeting are responsible for all expenses including registration, hotel and travel. Presenters must register for the Annual Meeting(s) for which they are presenting.

Awards

▪ IARS Annual Meeting and International Science Symposium

The top 30 abstract authors submitted in Clinical Research, Basic Science or by a scholar will be selected to display their posters during the **Kosaka Best of Meeting Abstract Awards Session**. Three presenters in each category will have the opportunity to present orally during this session and be considered for **Kosaka Best of Meeting Abstract Award** – one in each category.

▪ AUA Annual Meeting

The **Margaret Wood Resident Research Award** will be awarded to the author of the best abstract submitted by a resident or fellow. The awardee will receive a \$1,000 prize and is expected to present their work in the **Scientific Advisory Board (SAB) Oral Session**.

○ Two **Resident Travel Awards** will be awarded to the resident or fellow authors of highly scored abstracts. Awardees will receive a \$1,000 travel award for each winner to offset travel costs and are expected to present their work in the **Scientific Advisory Board (SAB) Oral Session**.

○ Two **Junior Faculty Travel Awards** will be awarded to the author of the best abstract in the area of pediatric anesthesia or perioperative medicine, respectively, submitted by an early-stage academic anesthesiologist. Applicants must be within the first six years of faculty appointment at the instructor or assistant professor level. The awardees will each receive a \$500 prize and are expected to present their work in the **Scientific Advisory Board (SAB) Oral Session**.

○ Two **Junior Faculty Research Awards** will be awarded to authors of highly-scored abstracts, who are early-stage academic anesthesiologists within the first six years of faculty appointment at the instructor or assistant professor level. Awardees are expected to present their work in the **Scientific Advisory Board (SAB) Oral Session**.

▪ SOCCA Annual Meeting and Critical Care Update

The **Young Investigator Award** is awarded annually to the individual whose research exemplifies the Society's mission to educate anesthesiologists in the care of critically ill patients and to foster the knowledge and practice of critical care medicine by anesthesiologists. The Award Winner and first and second runners-up will present during the **Young Investigator Award Presentation**.

Notifications

The presenting author of the abstract submission will be notified of the status of their submission the third week of February 2019.

Abstract Withdrawal

Please notify the IARS Meetings & Education Department Staff immediately by email to abstracts@iars.org in the event that you need to withdraw your abstract.